



**NETRIPPLES HUMAN RESOURCE MANAGER** is a comprehensive ready to use software designed to automate the activities of the HR Departments. Key Operations include Employee Registration, Leave Request Entry, Air Ticket Entitlement, Managing Offer Letter, Managing Service Benefits, Managing Attendance, Generating Pay Slip, Setup Administration, and Over 100 Individual/Summary reports are available covering all stages of Operations.



**netripples**<sup>®</sup>  
**Human Resource**<sup>®</sup>  
Manager



## FEATURES

**EMPLOYEE/ STAFF MANAGEMENT MODULE:** This screen helps in managing all Staff or Employees of all categories like Casual, Permanent and Temporary Employees or staff of any Organization or Business. Key Demographic information includes Personal History and Details, Remuneration and Salary Package Information and updates Nominations of Kith and Kin Promotions and Package Revision & Employee or Staff Exit and Relieving procedures.

**LEAVES MANAGEMENT:** This screen manages the leaves requested by employees for all types like Casual Leaves, Sick Leaves, Privilege Leaves, Maternity leaves and Vacation Leaves. You can find anytime update for any employee with SMS notification as an optional services includes emails at end of any periods.

**LEAVE TRAVEL /VACATION ALLOWANCES MANAGEMENT MODULE:** This Function helps in managing all Vacations, Leave Travel Air Ticket/Travel Entitlement Form Templates and manage the entitlements.

**MANAGE EMPLOYMENT OFFERS /ENGAGEMENT ADVICE:** This function helps in managing Offers and engagements and associations of any type of employee including Contractual, Casual, Permanent or Temporary Employees or Staff of any organization including setup of Remunerations, Personal Particulars, and Nominations of next Kith and Kin.



## MODULES



Account creation



Administration



Funds Ngt



Purchase orders



Voucher Entry



Reports

## FEATURES

### MANAGE RETIREMENT /END OF SERVICE BENEFITS:

This function helps in managing all retirements and end of service benefits eligibility, entitlements, reimbursements and Auto Calculation of Outstanding Leaves Indemnity, Super Annotation, Employee provident funds and other Additions and Deductions and generates Printable reports.

**ATTENDANCE MANAGEMENT MODULE:** This function helps in capturing and managing all Attendance of employees of all locations at all times and auto calculation and updates for Leaves, Absents and loss of pay days and other attendance parameters.

**MANAGE EMPLOYEE PROMOTIONS /DEMOTIONS:** This function helps in Employee Status change maintenance

and generates a report for view and printing purpose.

**EMPLOYEE PAY SLIP MANAGEMENT:** This function helps in generating Pay Slips for all Registered Employees or Staff of any Organization with an individual or large scale edits and updates.

**EMPLOYEE REPORTS MODULE:** This module contains all the important reports such as Employee Register, Employee Payroll/Salaries, Salary Summary Register, Leave Register, Details Salary Register, Relieved Employee Register, Employee Air Ticket Report, and Employee Attendance Register for view and printing purposes.

**SETUP AND CONTROL SCREEN:** This module facilitates managing Report Header, New User Creation, and Change of User Password.

### MINIMUM SOFTWARE REQUIREMENT

Any Operating Systems : From  
Windows Xp to latest Windows 7  
Server OS : Windows 2003 to latest 2010  
Preferred Screen Resolution : 1024 x 768  
Database :Free SQL Express or any SQL Server  
from 2000 to latest 2010.

### MINIMUM HARDWARE REQUIREMENT

Processor Speed 1.6Ghz & above  
Minimum RAM  
a) 256 MB for Desktop editions  
b) 1GB for Server Editions  
Preferred free Space : 250 MB

We gladly accept



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